During the 2011-2012 academic year, the Undergraduate Admissions Committee (UAC) met seven times. Four of these meetings – May, June, August, November - dealt with special admission cases involving three student-athletes and one non-athlete. In two of these cases exceptions to the University’s minimum standardized test score requirements were granted (with conditions). In the third case, we granted an exception to the Bridge To Success (BTS) requirement that all coursework and assignments be completed on time. In the fourth case, we granted an exception to University’s minimum requirement for coursework in a second-language.

At our September meeting, Nanci Tessier and Gil Villanueva presented admission statistics for the fall 2011 entering class. Additionally, we discussed preliminary work by the UAC Chair, the VP for Enrollment Management, and the Dean of Admission to develop formal procedures for processing special admission cases. A draft document detailing such procedures was discussed at our October meeting, which resulted in several revisions to said document. The revised document is currently under review by members of the administration.

Our committee met in January to discuss and vote on a revision to the University of Richmond Admission Policy. The revised language reflects current administrative structure and clarifies that the VP for Enrollment Management (rather than the Provost) has oversight of admissions. UAC members unanimously supported this revised policy, which was subsequently approved by the University Faculty. Also discussed at the January meeting were the Richmond Scholar Program’s yield for 2011 and recruitment strategy for 2012.

At our final meeting of the year, in April, Nanci Tessier provided updates on the admitted student profile for the fall 2012 entering class as well as anticipated changes to the Bridge to Success program. Additionally, we discussed the Athletics Working Group’s evaluation of the admission process for student-athletes.

Our committee would like to thank Nanci Tessier, Gil Villanueva, and Nate Crozier for preparing helpful presentations and supplemental materials to facilitate discussions at our meetings.

Respectfully Submitted,
John Vaughan, Chair
April 23, 2012

Committee Membership: Tom Arnold (Business), Joe Boehman (ex officio), Mavis Brown (A&S), Nate Crozier (ex officio), April Hill (A&S), Juliette Landphair (ex officio), Dean Simpson (substituting for Johann Stegmeir, A&S), Nanci Tessier (ex officio), John Vaughan (A&S), Gil Villanueva (ex officio), Thad Williamson (JSLS)