



November 6, 2020

Dear Colleagues,

I write today with a request for applications and nominations for the position of Associate Provost for Faculty (APF). Dr. Sandra Joireman, Weinstein Chair of International Studies and Professor of Political Science, will be taking a well-deserved and much delayed sabbatical after her current term of exceptional service ends in June.

This search will focus on identifying an outstanding professor to take over this important portfolio. Please nominate and encourage talented colleagues and/or apply yourself if the call resonates with experience and interests. As you know, this is a key position in supporting the faculty and the next associate provost will play a key role in advancing the University.

Please do not hesitate to contact me with questions or suggestions.

Best regards,  
Jeff

Jeffrey W. Legro  
Executive Vice President and Provost  
University of Richmond



## Office of the Executive Vice President and Provost

### ASSOCIATE PROVOST FOR FACULTY (APF)

The Executive Vice President and Provost invites applications/nominations for the position of Associate Provost for Faculty (APF), reporting to the Executive Vice President and Provost. The APF serves as the Provost's chief advisor and representative for faculty matters and the general health and welfare of the faculty. Responsibilities include working with the Provost in recruiting, developing, and retaining an exceptional, diverse, thriving, and inclusive faculty of teacher-scholars.

The APF will:

- provide administrative leadership and support of faculty hiring and credentialing, ensuring alignment with University and SACSCOC guidelines,
- lead new faculty orientation,
- lead development and support programs for faculty enrichment and development in teaching, research, and leadership; oversight of the Teaching and Scholarship Hub,
- support faculty diversity and enhance an inclusive community,
- oversee faculty awards/nominations/recognition,
- monitor and propose measures to enhance faculty work/life balance,
- serve as primary liaison for research compliance and for chairs of the IRB, IACUC, Biosafety, and Research Integrity Officer,
- represent the Provost on Committees relevant to this portfolio.

The APF will be an active participant in the Provost's senior leadership team. The appointment will be for three years, beginning July 1, 2021 and is renewable upon mutual written agreement following positive performance reviews.

The successful candidate should be a tenured full professor of the faculty at the University of Richmond and have a distinguished record of scholarship, teaching, and service. The candidate will have excellent communication and interpersonal skills, demonstrated ability to work with faculty from varied disciplines and backgrounds, and academic administrative experience.

Application review will begin December 16 and continue until the position is filled. Interested faculty should send a copy of their *curriculum vitae* and a letter of interest detailing any special qualifications they have with regard to the position to: Chair of the APF Search Committee, Office of the Executive Vice President and Provost, Maryland Hall, University of Richmond, VA 23173.

The University of Richmond is an Equal Opportunity, Affirmative Action Employer.